

SOUTHBOURNE TENNIS CLUB

MINUTES OF THE 50th ANNUAL GENERAL MEETING OF

THE COMPANY

Held in the Club House on Monday 20th October after the Club AGM and chaired by the Chairman Keith Mitchell.

1. APOLOGIES

Apologies received from

2. MINUTES

The Minutes of the last Company AGM held on the 24th October 2013 were agreed by all.

3. DIRECTOR'S REPORTS

The Director's Report had been displayed on the notice board and agreed by all.

4. ACCOUNTS

The Accounts had been displayed on the notice board and agreed by all.

5. ANY OTHER BUSINESS

There was no other business.

6. DATE, TIME AND VENUE OF NEXT MEETING

The 2015 Company AGM will be held 19th October 2015

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Katie Richardson, Honorary Secretary

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Dated

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Signed as a true record by Chairman

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Dated

MINUTES OF THE 50th ANNUAL GENERAL MEETING OF
THE CLUB

Held in the Club House on Monday 20th October 2014 prior to the Company AGM and chaired by the Chairman Keith Mitchell.

The Chairman welcomed all attending. The Chairman stated that he would like to start by talking about the Extra Mile Award. Whilst there were the regular helpers who do so much for the Club and were previous winners of the award such as John Woodham, Jenny Hawkes and Paul Cornfield and Brenda Woodham, the Committee unfortunately could not think of any adults this year that justified winning the Award. Hopefully this might motivate members for next year. The Chairman stated however that there were two junior members who help out a lot at the Club, particularly with the disability groups and do an amazing job. This year's Extra Mile Award goes to Sarah Males and Dimitri Antoniou. The Chairman thanked them both for their commitment to the Club.

Present: Keith Mitchell took the chair and 41 other members were present.

1. APOLOGIES

Apologies received from Mark Saxby.

2. TO RECEIVE AND APPROVE THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 24th October 2013.

The minutes were approved unanimously

3. TO RECEIVE OFFICER'S REPORTS

a) Chairman

The Chairman started by looking at last year's priorities from the last AGM. They were:

- Re do entrance to the club
- Car park
- Set up a sinking fund
- Expand our inclusive disability programme
- Expand our work with schools and youth groups
- Increase number of volunteers
- Get maintenance programme up and running
- Re do the entrance to the Club
- Car park – Still more to do

It was reported that these are all now complete.

Setting up a Sinking Fund.

It was reported that the sinking fund was on track and the Club had put in £10,000 this year and was planning to put a minimum of £10,000 in each year.

Extend our disability work.

The Chairman reported that this had been a great success this year once again. Outlined below is the range of work that the club is now involved with:

- Regular groups running for people with learning disabilities
- Learning disability tournament
- Wheelchair tennis
- Blind and visually impaired tennis
- Boscombe Resource Centre – 2 mental health groups
- Coping with CHAOS working regularly with the club
- Tuesday club – learning difficulties
- Ab Fab Youth Club – various disabilities
- Linwood Special School
- Victoria Special School
- Wheels festival
- Disabled players joining the club
- More volunteers for one to one work

The Club continues to expand in this area and we are adding more groups and players. The Chairman hoped that more volunteers would come forward and help with all of the above sessions. A question was raised by one member:

Q) How do we know what sessions are on and how do we put our name down. The Chairman agreed to put a notice up detailing this information.

The Chairman stated he would like to take this opportunity to thank all the coaches and volunteers for the amazing work they do with these groups.

Expand our work with schools and Youth Groups

The Chairman reported that the work in this area was going very well and the Club already carried out a lot of work with most of the feeder junior and infant schools. The only infant school that the Club currently didn't work with is Stourfield Infants School so if anyone has any contact at the school, please pass on the Club details. The Club has run inter school competitions which have brought in more members. The Club now works with several senior schools including Avonbourne, Harewood, Twynham, St Peters and schools such as Linwood Special School and Victoria Special School. It was reported that around 120 Girl Guides had visited the Club which was fantastic.

Increase the numbers of volunteers

The Chairman reported that this is a work in progress and the Club needs to increase the numbers of volunteers. Whilst the Committee do a great deal of work and some other members also do a great deal but it would be really great to see more people doing a little more and you are never too old, the Chairman showed a picture of Ralph Beatty helping out with the Clubhouse refurbishments.

Get Maintenance programme up and running

The Chairman reported this was underway and it was important to keep momentum. Thanks went to John Woodham who has painted and mended the fence. The Chairman stated that the Club had 170 members and if everyone could volunteer 1 hr a month, it would really make a difference.

Coaching Programme

The Chairman reported the programme was now in its third year and continues to go well and expand. The amount and variety of coaching has improved and there have been some significant costs savings to the club. It was reported that Dave is always keen to hear from members if they have any new ideas or requests. The Chairman said a big thank you to a great team of coaches.

Communication

It was reported that the Committee try to give the Club regular updates and maintain a good balance with posters and notices. Any feedback from members with what works and what doesn't would be greatly received. The Committee are available to talk to if any members have any other ideas.

Social Events

The Chairman reported that the events had gone well and at last year's Christmas Party the Club was able to raise £1000. The Chairman requested that could everyone really make an effort to get some auction prizes for the Christmas party, anything would be well received, it makes such a difference to the Club. Events held over the last year have been:

- Christmas party
- Quiz evening
- Curry night out
- Skittles evening
- Cardio Fundraiser

Anyone who has any ideas for any other events, please let one of the Committee know.

Other Events this year

The Chairman reported on the other events that had run last year:

- Successful Cardio Tennis fundraising with £800 raised for Special Olympics and our disability project
- Successful Southbourne Junior Open
- Successful Club Championships
- Successful teams
- Successful on line box league – thanks to Geoff
- Successful fundraising with Localgiving.com
- Successful Spring Open
- Successful Ralph Beatty Tournament
- Successful Christmas Party

The Chairman thanked Helen Henshaw for all her organisation with the Club Championships, Geoff for his hard work on the Box League, Zoltan for his organisation on the Spring Open. The Chairman made a special mention for the Ralph Beatty Tournament and the support was amazing and it was a really brilliant day and Ralph and his family were pleased and very proud.

The Chairman confirmed that Local Giving were currently running their £10 match funding and the members could pay for their Christmas Ticket via Local Giving.

What could you do for your Club?

The Chairman stated that there was lots of things the members could do to help the Club:

- Give some time
- Do you have expertise in a particular area?
- Donate/pay via [Localgiving.com](https://www.localgiving.com) - £10 match funding
- Get raffle and auction prizes
- Help with social events
- Help with disabled groups
- Grass cutting
- Painting and decorating

Priorities for next year

The Chairman confirmed that the Coaches would be looking at getting more girls to play and they were working with Out Reach and hopefully that will eventually mean more numbers for the Club. Other priorities for next year are:

- Help with maintenance programme
- Increase volunteers helping to improve the club
- Car park
- Expand our inclusive disability programme
- Expand our work with schools and youth groups
- Increase sinking fund

Thank you

The Chairman concluded the meeting by thanking the members of the Club for the great turn out to this year's AGM and for making it a friendly, social club where we can serve all abilities and disabilities and make it an enjoyable place to be. A special thanks to the Committee and the Volunteers who are really relied on.

Inclusive Club

The Chairman stated that the Club is recognised locally and nationally for disability work that has taken place and it really is truly inclusive when all welcomed to club sessions and thanks goes to Jenny as she started the Monday morning club session and the individuals attending these sessions said that they felt part of it and didn't just feel like they were a special group attending a session for them.

Member John Woodham wanted to take the opportunity to thank The Chairman for all his hard work he had done for the Club and that he was instrumental in all of the above achievements.

Member Cleo asked when would the Tennis league board be updated? John Woodham stated that it was in hand and he does have a contact and it should be sorted soon.

b) Treasurer

It was reported that the accounts for 1st April 13 to 31st March 14 had been displayed in the Clubhouse for some time. The final payment for the top court was £6,500 and the Club House Project was completed and cost £4,000 approx but this was because of all the hard work put in from the members. A special thanks goes to The Chairman and Vice Chairman who really worked hard on seeing this project through and gaining commitment from the members. It was also reported that the move to the new coaching format and really made a difference to the income of the Club and making it a vibrant and active Club. The future plans are to put aside £10K per year to the sinking fund as the main construction had now taken place.

The Chairman thanked the Treasurer for his hard work.

c) Head Coach

It was reported that the coaches were still focused on expanding the girls and ladies tennis and encouraging girls between the ages of 10-17 to play some sport. Some progress has been made with lots of work with the Girl Guide Groups and 10 more junior girl members joining the club.

It was reported that the Disability programme was going exceptionally well and lots of work was being done with the Youth Clubs. If anyone was interested in attending a Disability Training Session from 4.30 – 5.30 on Sat 25th October that the Head Coach was running to help members understand more about what helping the disability sessions actually means. A couple questions was raised by members to the Head Coach.

Q) What does funded by outsourcing mean?

A) It was reported that the LTA fund disability programmes, Dorset LTA and Dorset Initiative support projects and there is the Club fund raising also.

Q) When are volunteers required? Is there a notice where we put our names down?

A) The Head Coach and Chairman agreed to put up a notice in the Clubhouse to make it clear when volunteers are required.

The Head Coach also thanked the volunteers and without them it wouldn't be the success it is.

d) Vice Chairman

It was reported that a completed list of all maintenance jobs that had to be done to keep the Club looking and running well. He hoped that a lot of members would put their names down to volunteer to help with these jobs. The Vice Chairman wanted to reiterate John Woodham's earlier words, that The Chairman is one of Dorset's stars, with the disability commitments the Club has undertaken, even at National level and it was really fantastic to be a part of it. The Vice Chairman closed his report by asking the members to volunteer and help the Club in any way they can and they would really get a lot back from doing so.

e) Membership Secretary

It was reported that everything was going well, with members slightly higher than last year for both adults and juniors which is great news.

The Chairman thanked Jane for all her hard work.

f) Match Secretary

Helen thanked all the Captains, Coaches and Committee for their hard work. The Club had a couple of champions this season and the results were on the board. It was reported that the Men had won division one, the Ladies 3 and Mixed 3 were promoted to Division 2. Well done to everyone. It was also reported that some men have been moved up the leagues, so good luck to them. It was confirmed that the Mens 4 had been pulled. If anyone would like to be part of the teams to please contact her.

The Chairman thanked Helen for all her hard work and stated that if anyone was interested in helping out in this area, Helen would be happy to move across to a different role within the Committee.

4. TO RECEIVE AND APPROVE THE ACCOUNTS FOR THE YEAR ENDING 31st March 2014.

The accounts were approved by all.

5. TO AGREE FEES

It was proposed to keep the membership fees at the same rate, agreed unanimously. Membership limit to remain at £350.00, unanimously.

6. ELECTION OF OFFICERS AND COMMITTEE MEMBERS

All committee members stood down. Nominations were proposed, seconded and received by:

Keith Mitchell Chairman
Richard Henshaw Vice-Chairman
Martin Cavey Treasurer
Helen Henshaw Match Secretary
David Sanger Club Captain
Jane Carter Membership Secretary
Don Greaves Maintenance and H&S Coordinator
Zoltan Horvath Committee Member

The Chairman confirmed the following changes and vacancies:

Honorary Secretary – Katie Richardson has stepped down and Adam Spicer will replace her

Honorary Match Secretary - A potential vacancy if Helen was to move to Social Secretary

Honorary Social Secretary – Colin Gilbey has stepped down and there is a vacancy subject to the above

Junior Co-ordinator – A vacancy

All re-elections and changes were agreed unanimously.

7. AOB

Member Geoff reported on the Box League. Two rounds had been completed but it would be great if more people would join. Geoff asked for member's views on whether it should remain a league or change to a ladder? It was agreed unanimously to remain a Box League. The Chairman thanked Geoff for his hard work in running the League.

A question was raised regarding the morning club sessions. It was reported that members were not putting their cards up which was now causing a problem. The Head Coach confirmed that they would put up a notice.

Another question was asked regarding the Wednesday evening sessions and that 6-7 session was very quiet. The Chairman confirmed that it should all be running ok now and that 16 new members had joined. The sessions were changed so that the all players could progress and new players felt they could come and join in and the better green players would play later or progress to moving to Thursday. Some new members had previously been put off coming on the Weds evening because the standard was too good.

Keith then closed the meeting by thanking all the members for attending this year's AGM and asked everyone to raise their glass to Idrys who had sadly passed away recently.

8. DATE, TIME AND VENUE OF NEXT AGM

The date of the next AGM is Monday 19th October 2015.

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Katie Richardson, Honorary Secretary

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Dated

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Signed as a true record by Chairman

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Dated