

SOUTHBOURNE TENNIS CLUB

MINUTES OF THE 51st ANNUAL GENERAL MEETING OF

**THE COMPANY**

Held in the Club House on Monday 19<sup>th</sup> October after the Club AGM and chaired by the Chairman Keith Mitchell.

**1. APOLOGIES**

**2. MINUTES**

The Minutes of the last Company AGM held on the 20<sup>th</sup> October 2014 were agreed by all.

**3. DIRECTOR'S REPORTS**

The Director's Report had been displayed on the notice board and agreed by all.

**4. ACCOUNTS**

The Accounts had been displayed on the notice board and agreed by all.

**5. ANY OTHER BUSINESS**

There was no other business.

**6. DATE, TIME AND VENUE OF NEXT MEETING**

The 2016 Company AGM date will be confirmed.

.....  
Adam Spicer, Honorary Secretary

.....  
Dated

.....  
Signed as a true record by Chairman

.....  
Dated

## SOUTHBOURNE TENNIS CLUB

### MINUTES OF THE 51<sup>th</sup> ANNUAL GENERAL MEETING OF THE CLUB

Held in the Club House on Monday 19<sup>th</sup> October 2015 prior to the Company AGM and chaired by the Chairman Keith Mitchell.

The Chairman welcomed all attending. The Chairman stated that he would like to start by talking about the Extra Mile Award. Whilst there were the regular helpers who do so much for the Club and were previous winners of the award such as John Woodham, Jenny Hawkes and Paul Cornfield and Brenda Woodham, the Committee unfortunately could not think of any adults this year that justified winning the Award. Hopefully this might motivate members for next year. The Chairman stated however that there were two junior members who help out a lot at the Club, particularly with the disability groups and do an amazing job. This year's Extra Mile Award goes to Sarah Males and Dimitri Antoniou. The Chairman thanked them both for their commitment to the Club.

Present: Keith Mitchell took the chair and 31 other members were present.

#### **1. APOLOGIES**

Apologies received from Maurice Davis and Susanne Grainger

#### **2. TO RECEIVE AND APPROVE THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 20<sup>h</sup> October 2014.**

The minutes were approved unanimously

#### **3. TO RECEIVE OFFICER'S REPORTS**

##### **a) Chairman**

Four years have now passed since taking over as chair and at the time of writing this report I have not managed to talk anyone into taking over this role. If anyone is interested in being chair or being on the committee please contact me. If no one does come forward I will stand for one last year but will definitely stand down next year. It will be good to have a new chair with new ideas to take the club forward.

Hopefully members are happy with the progress the club has made over the past year and this progress wouldn't have happened without the help of a great team of committee members who have worked tirelessly behind the scenes. We are also very fortunate to have a small team of very dedicated volunteers who give many hours of their time to the club. I would particularly like to mention Jenny and Paul for keeping our gardens looking so beautiful throughout the year and also to Jenny to her support at the learning disability group. I would also like to mention John and Brenda who are always helping out at various social events and to John for his maintenance work that he carries on quietly behind the scenes.

I thought I would look at the priorities for this year and see how things had gone. So enclosed is an outline of what we were hoping to achieve this year.

##### ***Girls' tennis***

This is going well and we have a popular girls group running on a Friday afternoon. The numbers of girls attending the junior club is increasing. We also run a satellite club at Bournemouth School for Girls and a girls group at St Peters School.

##### ***Get maintenance programme up and running***

Work in progress!! More help needed!!

##### ***Increase the number of volunteers helping to improve our club***

Besides the committee we have a few members who are a great asset to the club and who give a great deal of time to generally helping. I won't name all of them now but we all know who they are. We still need more

volunteers so please think hard and see if you are able to give an hour once in a while to the club. Hopefully everyone will be able to do at least once a year!

#### **Car park**

On hold at the moment but we would like to extend the tarmac area when we can. This could be partly done as a self-help project if we had enough volunteers.

#### **Expand our inclusive disability programme**

The programme continues to expand and we are adding more groups and players.

#### **Expand our work with schools and youth groups**

New schools and youth groups have been added this year.

#### **Set up a sinking fund**

£25,000 set aside for this year and plans to add a minimum of £10,000 each year from now on.

*Hopefully you will agree that the committee has gone a long way to achieving its aims for the year.*

#### **Coaching programme for all levels of ability.**

The coaching programme continues to go well and expand. The amount and variety of coaching has improved. I know that Dave is always keen to hear from members if they have any new ideas or requests. Thank you to Dave and his team for the services they provide. We have satellite clubs running all year now with St Peters School, Bournemouth School for Girls and Victoria Special School.

#### **Inclusive Club**

Whilst our disability programme is excellent and has been recognised both locally and nationally the real measure of an inclusive club is when members with disabilities are welcomed to all club sessions. With this in mind I am very pleased to report that two of our members with learning disabilities have played in the Monday morning club session and also the Wednesday evening club session. Thank you to members who have been so welcoming.

#### **Local Giving**

The club has done really well with the help of Local Giving and I am pleased to say that the £10 matched funding has just started again. This is where if you give £10 to the club Local Giving will give the club another £10!!! This can be used to buy your Christmas Disco tickets.

**The Aegon British Tennis Awards** is an exciting new awards scheme launched by the LTA which will reward the people who deliver tennis in communities across Great Britain. Venues are encouraged to nominate their volunteers and coaches who make a difference at a local level. **NOMINATIONS CLOSE 31<sup>ST</sup> OCTOBER 2015**. Clubs, communities and education venues are invited to enter awards with fantastic prizes up for grabs including a £5,000 facility grant and a visit from a tennis legend. Nominations can be made online at [www.lta.org.uk/britishtennisawards](http://www.lta.org.uk/britishtennisawards). More information regarding the scheme can be found on the [website](#).

Categories are :-

- Volunteer Award
- Young Volunteer Award
- Coach Award
- Club Award
- Community Venue Award
- Education Award
- Disability Programme Award
- Outstanding Achievement

If you had a moment to nominate the club, a coach, a volunteer or our disability programme that would be great.

#### **Web site**

Grateful thanks to Zoltan for all his hard work on the site. I am sure you will all agree it is very impressive and has just been updated. We have had nearly 20,000 hits now!

#### **Other events this year**

- Successful Cardio Fund Raiser and £300 raised for Action for Blind and our disability project
- Successful Southbourne Junior Open making a profit of £500

- Successful Club Championships
- Successful teams
- Successful box leagues – thanks to Geoff
- Successful on line ladder – thanks to Kevin
- Successful fundraising with Localgiving.com
- Successful Spring Open making a profit of £300
- Successful Ralph Beatty Tournament
- Successful Quiz Night
- Successful Christmas Party

## **The future**

1. Help with the maintenance programme
2. Increase the number of volunteers helping to improve our club
3. Car park
4. Expand our inclusive disability programme
5. Expand our work with schools and youth groups
6. Increase numbers taking part in club championships
7. Increase sinking fund

## **b) Treasurer**

I am pleased to be able to present the accounts and my report for the year ended 31 March 2015.

My report covers the financial period 1 April 2014 to 31 March 2015. As such it ignores any financial transactions that have taken place after the 31 March 2015 or prior to 1 April 2014.

So during this financial year what has happened:-

Very little has had to be done to the clubhouse or the tennis courts during the year in question other than maintaining and cleaning (shown as repairs rather than clubhouse improvements).

The main area of expenditure was the tarmacing and update of the car park at the front of the clubhouse (although Keith would like to finish the rest of the car park.

- Disability programme goes from strength to strength. This is reflected in the level of funding that we receive through both third party organisations and our own fund raising efforts.
- Flood light income has declined as a result of the decision not to actively ask players to contribute £1 per session. This is partly due to the difficulty in collecting those funds but also to reflect that the membership should cover include this.
- After the coaching programme our single biggest direct costs is tennis balls which have seen an increase in expenditure of £1,500. This is a cost we (and more importantly the coaches) manage to the best of their ability and is an area we continue to monitor.
- Sinking fund. As a committee we are committed to building a surplus of funds which will allow major expenditure to occur without the need for significant funding from third parties or from fund raising. As some of you are aware this was an issue for the club a few years ago. As Keith has set out in his report, this 'fund' currently stands at £25,000 but the intention is to continue to build on this. This is greatly helped by having a strong membership.

So has anything else happened, well lots but no necessarily anything more significant from a financial perspective. As we move forward we hope that the ClubSpark programme will help us manage not only our membership but also our resource (i.e. the tennis courts) better. I hope that this will see a financial dividend over time.

We have a vibrant and active club which supports a whole range of activities and makes the financial operation of the club a lot easier. If things are happening it is much easier to get funding or new members that if there was no one here so I thank you all.

Finally can I thank Keith, Jane, Helen and the rest of the committee in assisting with me with my role and making my job much easier.

Question was raised about the car park and if we had received any quotes to finish off the remaining tarmac. Keith said no as it isn't as high a priority as other areas. For example the sink fund would be used the courts and lighting. However, it would be good to complete the work and is something we are keeping in mind.

## **b) Head Coach**

It has been another very successful year for Southbourne Tennis Club and the coaches.

This year we have continued to grow and develop our Disability Tennis Programme and Girls and community Tennis Programme. This has continued to give the opportunity to people who may not been able to access the sport. Southbourne Tennis Club has become a leader in disability tennis in the county and the country. We held our third Learning Disability Tournament.

The main aim of the coaching is still to be more pro-active and provide a better facility for tennis coaching at the club and in the county. We have seen record high numbers on our coaching programme often with children playing in more than one group each week. We now have 155 children and 60 adults in our coaching programmes. 85% continuing after the summer break. 100 children now access us via their schools.

Disability tennis has really taken off. All three coaches are now involved and is supported by a group of volunteers. A big thanks to Zoltan, Matt, Ray, Mitch, Elliott, Shuei, Keith Mitchell, Adam Spicer, Sarah Stout, Liana Hodgson, Sarah Males, Laura Phillips, Dimitri Antonio, Jenny Hawkes who all help with the disability at the club. More volunteers are always welcome.

Keith thanked all the coaches for their very good work.

This report details more news from the rest of the year.

### **Junior Competition Results**

Junior Teams in Summer Leagues

U8 Mixed Team finished 3rd in the County.

U9 Mixed Team finished 4th in their box in County Division 1.

U10 Boys finished 4th Team were winners of County Division 1.

U12 Boys Team were the winners of the County Division 1.

U14 Boys finished 2nd in County Division 1.

U14 Road to Wimbledon Club Competition

Boys Winner: James Johnson Runner up: Charlie Wallace.

Girls Winner: Sarah Males Runner up: Emily Pardy

## **c) Vice Chairman**

Nothing to report but wanted to thank Keith for all his hard work and enthusiasm which has helped make the club what it is today.

#### **d) Membership Secretary**

Membership is the highest it has been:

- 196 Adults
- 78 juniors

Due to the change in the membership year from March to May more players are playing at the end of the membership year and there has been less of a fall off in members not renewing.

#### **e) Match Secretary**

Thank you to all the team captains and to Dave for selecting the teams.

Hants and IOW Ladies Cleo -promoted to Div 2

Men's Dave - relegated to Div 2

Dorset men's 1 James - well done for staying up in div 1 this summer after baptism of fire last winter when they were relegated to 2.

Men's 2 Owain - did well in div 2 in summer after relegation to 3 in the winter. Thank you to Andy Cook who worked hard to field teams for men's 3 in the summer and winter. We decided to only field 2 teams this winter.

Men's vets Nigel - 2nd in winter and the summer (on rubbers!)

Ladies 1 Cleo - 4th this summer and 2nd in winter in Div 1.

Ladies 2 (me) - won div 2 in both winter and summer so promoted to div 1 -help!

Ladies 3 Jill - promoted to div 2 this summer. Hope to get back to div 2 this winter.

Ladies Vets - Celia - winners last winter and 2nd in summer.

The mixed teams had a it of a challenge this summer after losing the youngsters to exams and Matt to injury. 1 and 2 were both relegated to div 2 and 3 to div 3. In the winter 1 were relegated to div 2 and 1 and 2 remain in 2. Thank you to Kirsty ,Carol Young and Lloyd for captaining under tricky circumstances. We have decided to only field 2 teams this winter.

Mixed Vets (me)- 2/4 this summer 3/7 in the winter.

I have never had any negative feedback about behaviour of players representing Southbourne. So a big thank you to the captains and their teams. Good luck!

#### **4. TO RECEIVE AND APPROVE THE ACCOUNTS FOR THE YEAR ENDING 31<sup>st</sup> March 2015.**

The accounts were approved by all.

#### **5. TO AGREE FEES**

It was proposed to keep the membership fees at the same rate, agreed unanimously.

Membership limit to remain at £195.00.

#### **6. ELECTION OF OFFICERS AND COMMITTEE MEMBERS**

All committee members stood down. Nominations were proposed, seconded and received by:

Keith Mitchell Chairman

Richard Henshaw Vice-Chairman

Martin Cavey Treasurer

Helen Henshaw Match Secretary  
David Sanger Club Captain  
Adam Spicer Hon Secretary  
Jane Carter Membership Secretary  
Don Greaves Maintenance and H&S Coordinator  
Zoltan Horvath Committee Member

All re-elections and changes were agreed unanimously.

**7. AOB**

- Dave was asked about the road to Wimbledon who confirmed. James was the runner up in the County finals. Sarah won the county finals for the 2nd year in a row and qualified to play at Wimbledon where Sarah won the consolation event. NC won the Bournemouth Open for their age group.
- Everyone was asked to close and lock the clubhouse if they were the last to leave. There had been occasions when it had been left unlocked overnight.

**8. DATE, TIME AND VENUE OF NEXT AGM**

The date of the next AGM is to be confirmed.

.....  
Adam Spicer, Honorary Secretary

.....  
Dated

.....  
Signed as a true record by Chairman

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Dated