



MINUTES OF COMMITTEE MEETING – SOUTHBOURNE TENNIS CLUB
Monday 12th July 2021 – 7.00pm

Present

David Bull (DB), Daniel Light (DL), David Sanger (DS), Carolyn Day (CD), Colin Gilbey (CG), Celia Barron.

Quorum achieved.

1. Apologies

None – all present.

2. Minutes of last meeting – 17th May Agreed.

3. Matters arising

- ~~DB to contact Amanda Nagle regarding grant for defibrillator. (done – being fitted 13/7)~~
- ~~CG to discuss electrical installation of the defibrillator with the electrician. (done)~~
- ~~DB to investigate whether grants for BCP Council are available (done – none available)~~
- ~~DB to obtain a further quote for the car park to be finished in a fine grade tarmac to match the existing. (done)~~
- ~~DL to investigate changing our financial year with the charity commission. (done)~~
- ~~DS to speak to Racket Zone regarding sponsorship/ membership discount possibilities. (done – banner up, 10% discount to STC members)~~
- ~~DB to contact Jason Hallows regarding renewing Slades sponsorship. (done)~~
- ~~CD to investigate the options for ordering clothing with our current supplier. (done)~~
- ~~DB to contact John Woodham regarding tea/ coffee supplies etc. (done)~~
- ~~DS to look for best date in the calendar for a members and family day (done – not time)~~
- ~~CG to investigate a new BBQ (done)~~
- ~~DB to contact Amy Gilbey and Andy King regarding willingness to run the BBQ event. (done – Amy doing 7th August, Bright Idea's)~~
- ~~CG to order new membership cards? (done)~~
- Club Rules to be sent to all renewing members in July/ August

Item 4. Chair Person's Report

Southbourne Tennis Club
Chairpersons report to Committee 12th July 2021

Chairman's Notes for the Committee Meeting 12/07/21

- 1) Relaxation of Covid-19 restrictions 19/07/21
 - Fully open club house
 - Remove need to book club sessions
 - Continue to provide hand gel?

- 2) Defibrillator case
 - Has been purchased
 - Arrangements being made for installation
 - Grant can be claimed after installation
 - No grants are available from BCP Council
 - British Heart Foundation not giving grants due to funding issues caused by Covid

- 3) Car park
 - Resurfacing booked for 28th September – could take 7 days
 - Fine grade top surface deemed too expensive (£12k)
 - Line painting will be costed during the project by preferred contractor

- 4) Trees
 - Carolyn pointed out that a large tree in the car park had died
 - We also have a large tree next to the club house and one next to the shed that need pollarding.
 - There are also trees overhanging courts 5 & 6.
 - Colin has contacted a tree surgeon that he has used before for some advice and costs

- 5) Antisocial behaviour
 - We have had a few instances of antisocial behaviour after hours at the weekend
 - It has been reported to the police but their response has been disappointing
 - Any future occurrences should be reported

- 6) AGM
 - Is everyone willing to continue?
 - Charity rules mean 2 longest serving Directors must stand down and be re-elected?
 - Dan to check my interpretation?
 - Why do we have 2 AGMs?

- 7) Additional Furniture
 - To replace the settee & chairs
 - What about table tennis table?

Topics for discussion 14/07/21

- 1) Family Day – have we missed the opportunity to do this?
- 2) LTA Safeguarding video

Committee Thoughts

All items were discussed;

Item 1.

It was agreed Dave may still have sign up for his groups where desired.

Agreed that hand Gel will still be provided.

The peg board will not be used until further notice.

Item 5.

CG will look for extra signs

Item 6.

DL and CB gave indications they were considering whether to continue next year.

DB advised he would like to know by September if anyone isn't going to continue.

Item 7.

Agreed to purchase similar table/ chairs to those recently purchased.

The question of exterior furniture came up, and it was agreed to the purchase of a set of furniture for one side of the building.

Additionally the ceiling tiles in the clubhouse were discussed, as they are horribly marked, and it was agreed that we should replace the worst ones of these – CG to look into. **Action**
CG

Action – DL agreed to look at why we need two AGM's (Club and Company).

Action - DB to investigate if we can get a green bin (Garden waste) from the council and whether they can take the sofa's.

Item 5 - TREASURERS REPORT

TREASURERS REPORT for Committee Meeting on 12/07/21

Payments made during May and June over £250 are as follows:

01/06/2021	Amazon - New BBQ	£351.49
08/06/2021	Debrillator Box	£526.80
09/06/2021	Peel Hotels - Deposit for Xmas Party	£1,000.00
15/06/2021	LTA - Loan Repayment	£750.00
04/05/2021	Sutton Winson - Insurance	£1,025.90
06/05/2021	Paypal - Argos re Chairs	£501.95
12/05/2021	Paypal - Argos re Chairs	£402.95
07/05/2021	D.Sanger Coaching Apr Invoices	£441.67
08/06/2021	D.Sanger Coaching May Invoices	£652.67

Income and Expenditure

Please see attached a Summary of Receipts and Payments for the period to 30/06/21 and a schedule comparing actual spend to the budget for the year.

Membership income is £3000 less than budgeted for the full year. A further £400 has been received so far in July. More is expected from juniors and new members.

Donations of £1153 have been received in the 3 months compared to a budget of £500 for the full year.

Junior membership commission seems low but approx £2k has been paid in July.

Repairs to date of £879 include payments to Colin Reeves of £367, Door repairs £210 and new electrical sockets £240.

Other Expenses in the 3 months of £1558 include Defibrillator costs £642 (although we will be getting a grant of £200 towards this), BBQ £349, Pickleball £205, and a new Strimmer £179

Committee Thoughts

A discussion was had regarding whether we should have the ability to pay by Paypal.

DS demonstrated we already have an account and printed something up to show people how they can.

Item 6 – COACHING REPORT

Head Coach report July 2021

Review of data: June -2016 -2017 -2018 -2019 -2020 2021 on hold

• Adult members	176	162	168	164	169	174
• Junior/Student members	56	58	64	77	63	48
• Mini members coaching	112	111	114	94	106	106
Total	344	331	346	335	338	328

• Junior Coaching Groups	20	21	21	20	41	43
• Individual Coaching members	50	50	50	40.	50	50
• Individual Coaching non	8	8	8	5	6	6
• Group Coaching Adults	40	40	40	35	46	54
Total	118	119	117	100	143	153

• Disability Members	52	52	52	52.	40	40
• Disability Community/Sch	50	50	74	76	0	36
• Schools Primary/Sec	60	60	65	60	10	70
Total	162	162	167	164	50	146

- **Attendance at Junior Sessions**

Monday/Saturday 16+

- **Attendance at Girls Members 8+ before**

- **Attendance at Mini/Junior coaching programme** online booking via Clubspark
Just finishing 12 week programme, most groups to max of 6 per coach and are full

Attendance at Adult coaching programme online booking via Clubspark
Most sessions full

- **Schools & Community programme**

* St Katherines sports week thanks to Matt for running sessions on Wed and Fri seeing most classes for 30minute sessions. After school club at St Peters with 10 children

- **Disability programme**

*Down Syndrome (DS) Active Sessions Sat11.30am-12.25pm for ages 12-18yrs old - 5 attendees

** New DS Active session started for ages 6-12 yr olds with Liana – 3 attendees

*Southbourne wheelchair session every Tuesday 12.30pm and Thurs 1pm 4 attendees

* Learning disability session start time is Sat 1.30pm for orange group and 2.30pm for red and full court groups. Approx 14-16 attendees in total with 2 new participants getting involved

*Boscombe Day Centre for Adults with Mental & Learning Difficulties attending Mon 1.30-2.30pm with 4 attending

*Open Court Junior Programme on wed 5pm with 3 attendees

*Individual lessons with around 10 participants

**New programme Walking Tennis had taster session with 6 players.

**Linwood school sessions with 14 children

**Lifeskills Wessex Autism starts with 8 children

Learning Disability tournament to arrange Sept

Finance – LTA Disability funding for 2021 is provisionally £4000.

Funding in place with Sport England £1000, Talbot Village Trust for £2000

£500 from Magic Little Grants – Local Giving towards Adults with Disability and Mental Health issues.

£1000 from The Arnold Clark Community Fund

£1500 from Primrose Grant + match funding for our Bright Ideas day

More help with funding applications and ideas would be appreciated.

- **Competition programme**

Box League using Scala Sports App

Club Champs entries online

Summer Junior Open 15th – 21st Aug. Courts / food

- **Social programme**

Bright Ideas for Tennis Day with Danny Sapsford, Lucy Shuker and Mark Bullock to be held on Sat 7th August £6.50 donation

- **Web site and marketing**

Social media presence increase, make sure website is up to date to incorporate LTA Rally and new Youth Tennis programme. Keep posting on SOBO and facebook.

- **What is working well?**

All coaches trained up for the new LTA Youth Programme

- **What could be improved/potential developments?**

Targeted marketing – work with companies – volunteering – funding (covering the mini court)

- **Annual Calendar for year** Up to date currently. To be reviewed and updated each month with rescheduling of events.

- **Action / Talking points**

*Club clothing

*Racket station sponsorship and banner

***BCP Festival sessions**

***Summer holiday kids tennis tues/thurs mornings 9.30-11.30am**

***10 & under's Family Cup Fun Tournament - Sun 11th July 2-4pm**

***U9's Fun Team Challenge Sunday 1st August 9-11am**

BBC South today filming

Committee Thoughts

Discussed all. DB will pull out BBQ volunteer names to help with BBQ at Bright Idea's event.

Item 7 - SOCIAL SECRETARY'S REPORT

N/A Nobody has taken up the role of Social Secretary following Andy King's resignation.

Committee Thoughts

Christmas Party is being organised by Amy Gilbey.

Item 8 – SECRETARY’S REPORT

Regulatory Reporting

Amanda Nagle has been removed as a director/ trustee from the Companies House and Charity Commission registers.

Regulatory Reporting

Nothing Due Shortly

Nothing Else to Report

Committee Thoughts

None

Item 9 – MEMBERSHIP SECRETARY’S REPORT

Membership Secretary Report

Membership Group	Paid 21/22 Members as at 300621	New Members in July	Paid 21/22 Members as at 310721
Adult	88	Paul Gillman, Nathan Hearn	90
Country	10		10
Family	10		10
Over 65's	64		64
Students	5	Morgan Taylor (3 mnths)	6
Juniors	39	Brandon Hearn	41
Girls Friday Club	11		11
Totals	227		232

Note - Family numbers are for Adults only, all children are in the Junior total below

Committee Thoughts

CG has been looking at the country membership category and it was agreed that it needs revamping, as it does not preclude people who still play at the club a lot. **Action CG**

Amazon Prime Tennis – It was agreed this could now be restarted as the clubhouse can open properly. **Action CG**

MATCH SECRETARY'S REPORT JULY 12TH 2021

1. Many problems being encountered this season with inputting match results online from non-recognition of players names, miscalculations of points and positions in league table. Have asked capts to check regularly.
2. Men seem to be having problems with fielding teams for matches.
3. Results so far – mixed fortunes & generally not as successful as usual –
DORSET LEAGUE - Played 24: Won 12: Lost 10 : Drawn 2
H & IOW LEAGUE – Played 4: Won 3: Pp 1: Conceded 1
SENIORS NATIONAL

Committee Thoughts

None

Item 11 - MAINTENANCE & H&S REPORT

Maintenance, Health & Safety Reports

We have approached various people about being the Maintenance co-ordinator, so far without luck.

Committee Thoughts

None

Item 12 - SAFEGUARDING REPORT

Online safeguarding training for committees.

AOB - Tuesday club sessions

Committee Thoughts

It was agreed that everyone should take the safeguarding training - which takes 10-15 minutes online.

Vice-Chairperson's Report January 2021

No Vice-Chair's report as Amanda Nagle resigned from the committee on 6th March 2021.

Committee thoughts

We need to advertise for help generally, and make people aware committee roles need filling.

AOB

DL to provide a photo for the website to DB. **Action**

Rates Bill – we have received a rates bill, and need to apply for relief on this, as we did last year. **Action** – DL to do.

A discussion was had about club session gradings (Red/ Green) colours as these are not being adhered to. It was agreed there are many reasons for this and DB agreed he will perhaps re-iterate to people that there are session colours. DS suggested we give it some time to see how things settle down – with the relaxation of the covid restrictions.

Next meeting: Monday 20th September 2021 at 7.00pm

Action points from the meeting

- DL to apply for Rates Reduction.
- CG to revamp country membership.
- CG to restart Amazon Prime Tennis.
- DL agreed to look at why we need two AGM's (Club and Company).
- DB to investigate if we can get a green bin (Garden waste) from the council and whether they can take the sofa's.
- CG to send Club Rules to all renewing members in July/ August