



**Southbourne
Tennis Club**

Registered Charity: 1185919
CRM: 0001398

**MINUTES OF THE 57th ANNUAL GENERAL MEETING OF
The Club and Company**

Held in the Club House on Monday 18th October 2021 and chaired by the Chairperson David Bull.

The Chairperson welcomed all attending.

Present: David Bull took the chair and 3 other Club Directors and 10 other members were present. Additionally, there were 3 proxy vote forms provided, including from Colin Gilbey (Director).

1. APOLOGIES

Apologies were given from Keith Mitchell, John Woodham, Nellie Taylor and Colin Gilbey.

**2. TO RECEIVE AND APPROVE THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 19th
OCTOBER 2020.**

The minutes for the 2020 AGM had been available on the club website for a number of weeks, were proposed by Susie Grainger, seconded by Kelvin Medley-Jones and were overwhelmingly agreed by the meeting.

3. TO RECEIVE AND APPROVE THE MINUTES OF THE GENERAL MEETING HELD ON 26th April 2021 .



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3. TO RECEIVE AND APPROVE THE MINUTES OF THE GENERAL MEETING HELD ON 26th April 2021 .

The minutes for the meeting in April 2021 to agree fees for 2021/22 were proposed by Peter Richardson, seconded by Carolyn Day and were overwhelmingly approved by the meeting.

4. TO RECEIVE OFFICER'S REPORTS

Officers reports had been available for a good period of time prior to the meeting, on the club website.

Chairperson

David Bull went through his report and thanked everyone for their understanding in what has been a difficult year.

David reiterated that the committee still require help with various jobs, both committee and non-committee.

David Bull was asked a question regarding the amount of use the Pickle Ball court and equipment has had so far. The answer was that probably not a huge amount yet, but Cardyn Day advised it is intended to set up a session specifically for it in the future.



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Treasurer

Carolyn Day presented the Treasurers report and explained the clubs financial situation.

Carolyn explained how the Covid grants received had been used to offset the reduction in membership fees collected during the year (Covid rebates).

Carolyn explained how income from Pay and Play had been strong in the summer, with Tennis being popular post Covid lockdown, and how most of this money had been directed to club maintenance.

Susie Grainger enquired whether we have heard any further from BCP council regarding the rent/rates for the courts – and there has been no further contact with BCP regarding this.

A vote was held to agree the accounts, and these were overwhelmingly agreed. (See 5 below)

Head Coach

Dave Sanger ran through his presentation, showing the BBC South Today News article which featured the clubs disability programme.

The audience were very impressed.

There were no questions.



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Membership Secretary

David Bull stood in for Colin Gilbey who was absent from the meeting (In Spain).

David Bull talked the meeting through Colin Gilbey's information which showed strong growth in the number of adult members. When lockdown ended this year the club had 34 new members join in April and May.

Match Secretary and Safeguarding Officer

Celia Barron talked the meeting through her review. There were no questions.

5. TO RECEIVE AND APPROVE THE ACCOUNTS FOR THE YEAR ENDING 31st March 2021.

The accounts were proposed by Carolyn Day and seconded by Celia Barron. A vote was held to agree the accounts, and these were overwhelmingly agreed.



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6. Membership fees/ court booking rules and non-member court fees.

Deferred until AGM in 2022 (see below)

7. CHANGE OF FINANCIAL YEAR AND AGM DATE

7.1 Proposal to change the club financial year from April - March to January – December

7.2 Proposal to move the AGM from October to April/May

David Bull talked through the rationale behind the desire to change the year end. Primarily because the current AGM timing and the need to ratify fees for the following year are not well timed.

David explained that the committee feel it is better to have the AGM in early season April/ May and have the year end run for a calendar year 1st January to 31st December.

This was proposed by the David Bull and seconded by the whole committee. A vote was taken and the meeting unanimously voted in favour.

As a result of this – item 6, was deferred until the 2022 AGM which will be held in April/ May 2022.

8. COUNTRY MEMBERSHIP – PROPOSAL TO CHANGE THE CRITERIA WHICH NEEDS TO BE MET

David Bull set out the issue, as follows;

The problem statement

We have a category in Country which was initially designed for people to have 'temporary' membership, whilst they were in Bournemouth (visiting/holidaying etc). Demand for some kind of temporary membership still prevails, but the existing group contains members who are not temporary members, and who play all year round. So people are playing all year round, some more than once each week, yet paying a reduced membership fee. We have to ask ourselves - why are they not paying the full fee?

The proposal

Redefine Country membership as being for anyone who plays up to 26 weeks in the year and no more, AND who lives further than 25 miles from the club. Implement this change for the next membership year (2022/23).

David Bull explained this to the meeting, and used himself as an example as the current criteria allows him to be a Country Member, however as he is in the area nearly every week he can play twice a week pretty much throughout the year.

The proposal, proposed by Colin Gilbey, seconded by the whole committee, was put to a vote and the meeting voted unanimously to accept the proposal.



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9. ELECTION OF COMMITTEE MEMBERS

9.1 Match Secretary – Celia Barron

9.2 Club Secretary - Daniel Light

Celia Barron and Daniel Light stood down from the committee and agreed to stand for re-election. David Bull proposed both and the rest of the committee seconded them. The vote unanimously re-elected them to the committee.

10. COMMITTEE VACANCIES

10.1 Social Secretary

10.2 Vice Chairperson

The vacant committee vacancies were drawn to the meetings attention once more, however there was no interest shown in these.

11. ANY OTHER BUSINESS

David Bull wanted to make everyone aware of the excellent club maintenance work that has been done by Colin Reeves and Colin Gilbey (as liaison) – and to thank them for this.

David Bull also flagged up that the club is in need of assistance with gardening should anyone be willing and able to help.

A number of questions were raised regarding court etiquette, club sessions being rather sparse recently and members attending club sessions of the wrong standard.

David Bull advised that issues like the sparse sessions are ones the committee have discussed and tried to address a number of times recently – and will continue to do so.

David Bull agreed to send out some thoughts regarding court etiquette in a monthly newsletter.

Additionally another member wished to give thanks for how well the club is being run.



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12. DATE, TIME, AND VENUE OF NEXT AGM

A Monday in April or May 2022 – TBC nearer the time.

.....
Daniel Light, Secretary

.....
Dated

.....
David Bull, Signed as a true record by the Chairperson

.....
Dated



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a) Chairperson

Southbourne Tennis Club

Chairpersons report for AGM 18 October 2021

This has been a very turbulent 12 months for Southbourne Tennis Club which has mirrored the difficulties faced by us all in life in general.

Unfortunately, one of my first tasks was to close the club in November due to the second lockdown. We were open briefly in December followed by a much longer closure from January to April. I would like to thank all our members and the coaching team for their patience during our closure and for helping us to open up safely by following the rules that had to be put in place.

Thankfully things have improved over the summer and we are almost back to “normal”.

During the winter Dave & Matt took the initiative while the club was closed and carried out a large amount of maintenance around the club. This included painting the interior of the club house, painting the practice wall and repairing and painting the wooden fence by courts 1-3. They also carried out many minor maintenance tasks that have largely gone unnoticed but are essential to the look and feel of the club. The committee are very grateful for their foresight and commitment to the club.

The club has also invested in new nets and new furniture (chairs & tables) inside the club house to improve the member experience.

As part of our commitment to the health and safety of our members and coaches a comprehensive review was carried out by one of our members, Paul Woods. A large number of improvements opportunities were identified and the committee has been working their way through the list. As part of completing many of these maintenance and improvement tasks, in the absence of volunteers, the committee took the decision to employ someone to help us. We were put in contact with a handyman, Colin Reeves, who has been working his way through our list of jobs. We are now in a position to carry out preventative maintenance rather than being purely reactive to situations.

In addition, we have had the compost heap/dump removed from the side of the shed along with two large trees (one was dead and the other was in a very dangerous condition). Some other minor tree pruning took place and we are awaiting a response from the council to prune trees that are impinging on courts 5 & 6.

When lockdown ended we were unsure how the club would recover from being closed over the winter. We were pleasantly surprised that the membership has actually increased with a large number of adults who are returning to tennis joining the club. The coaching team have been very busy during the summer with courses being full across the spectrum of adult, junior and disabled coaching. Although this has sometimes put pressure on the availability of courts it is good to see the club being so vibrant and busy every day of the week.

It is interesting to see how adult usage of the club has changed. The constraints on play early in the summer have led to a larger number of “fixed 4s” taking place compared to lower attendance at scheduled club sessions. Attendance at the Monday and Tuesday mornings has fallen along with the Friday morning session. This has been offset to some degree by a slight increase in usage in the evening



Southbourne Tennis Club

Registered Charity: 1185919
CRM: 0001398

sessions. The committee will monitor the situation and manage the availability of courts for club sessions to optimise usage of the club.

The Southbourne Open run by Zoltan was very successful with over 80 players attending. The Southbourne Closed tournament has been a bit of a headache with a significant number of players leaving matches to the last minute causing many matches to be conceded. It may be necessary to change the format, duration or time of year to try to ensure a more successful tournament in 2022.

Match tennis has been disrupted over the last year. Fortunately the summer leagues have taken place this year within the constraints in place at the time. Thanks go to Celia for ensuring our team captains have courts booked and know where and when they should be playing matches. I cannot imagine the number of emails and phone calls required to make sure things run smoothly.

An additional offering at the club has been Pickleball. This is a padel game that is played on a small court. We have marked out a court on the existing "mini tennis" court. All equipment can be borrowed from the club if you want to give it a try.

Our major project for the year was the installation of the new flood lights. I would like to thank Colin Gilbey for his efforts in managing this project from conception, tendering and supplier management to turning the lights on. The new lights should provide a more even lighting pattern for players and a large reduction in running and maintenance costs for the club. The project was done in record time with disruption being limited to 5 days. We would also like to thank the Dorset LTA for a grant to help with the cost of installation.

Another large project is due to commence at the end of September and will hopefully be finished well before the AGM. This is the surfacing of the car park near courts 5 & 6. While this will be very disruptive we hope that the outcome will be worth it.

So what is planned for the next 12 months?

The main project that we are planning is the court 1-3 resurfacing. It is likely that this will be carried out in August 2022. Again this will be very disruptive for approximately a week but we need to invest in our infrastructure to provide the facilities our members deserve.

We will also be replacing our outdoor furniture to enable us to socialise in a pleasant environment.

There will also be a survey of members views issued during the winter. We would encourage all members to return it either with suggestions on how to improve the club or just to say you are happy with the way things are. We cannot guarantee to act on all suggestions but they will all be considered.

We have been unable to hold any social events over the last year so it is really positive that we have booked a Christmas Party for Saturday 11th December. I hope that many of you will be able to attend and celebrate the end of a very difficult year and look forward to a more normal 2022.

Finally, I would like to thank the committee, Dave Sanger and the coaches for all their hard work behind the scenes to make Southbourne Tennis Club a great place to play tennis. I would also like to thank all the volunteers that have helped us run the club during the last year from supporting tournaments with catering, helping out with junior tournaments and coaching and doing the gardening to keep the grounds looking nice.



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I look forward to see you at the AGM, on court and at the Christmas party.

Best wishes

David



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b) Treasurer

TREASURERS REPORT for AGM re Year End 31/03/2021

**Southbourne Tennis Club
Balance Sheet
As at 31 March 2021**

Registered number: 00841056

	2021	2020
	£	£
Fixed assets	3,802	10,403
Current assets	101,941	73,986
Creditors: Amounts Falling Due Within One Year	(17,455)	(21,504)
NET CURRENT ASSETS	84,486	52,482
TOTAL ASSETS LESS CURRENT LIABILITIES	88,288	62,885
NET ASSETS	88,288	62,885
RESERVES	88,288	62,885

Notes

1. Average Number of Employees

Average number of employees, including directors, during the year was as follows: NIL (2020: NIL)

2. General Information

Southbourne Tennis Club is a private company, limited by guarantee, incorporated in England & Wales, registered number 00841056. The registered office is Iford Lane, Southbourne, Bournemouth, Dorset, BH6 5NF.

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board

Mr David Bull

Director

Date



Southbourne Tennis Club

Registered Charity: 1185919
CRM: 0001398

c) Head Coach

Head Coaches Report for AGM 2021

It has been a mixed year for Southbourne Tennis Club and for the coaches. Covid lockdown took away Jan-March where all coaching was put on hold all over the Spring term. However, since April we have seen a steady rise in tennis and particularly players on the coaching programme. We appreciate all the support from the club and the regular tennis players who are still keeping up with their lessons.

This year we have tried to continue to sustain most of our Disability Tennis Programme and community Tennis Programme. This has continued to give the opportunity to people who may not been able to access the sport. Southbourne Tennis Club is still a leader in disability tennis in the county and the country.

We have been part of the LTA Tennis Start programme giving around 30 new children a chance to play tennis for the first time and 12 new adults. New walking tennis session added for Adults.

We have also been part of a BCP Initiative to get more people active and giving an opportunity to have a go at tennis. We hosted 2 demo days, one at Christchurch Quay and one at Churchill Gardens which were both a massive success and lots of people playing tennis.

We also had a demo coaching day for members with Bright Ideas Tennis charity who came along with Danny Sapsford and Lucy Shuker (Silver medallist at the Tokyo Paralympics). This was a great success.

A big thanks to Zoltan Horvath, Matt Sanger, Ray Burningham, Liana Hodgson, Laura Phillips, Sarah Males, Emily Pardy, Tom Birch, Matilda Brown who all help with the coaching, running tournaments and the disability programme at the club. More volunteers are always welcome.

This report details more news from the rest of the year.

[Junior Club Sessions](#)

Saturday Morning 10-11am & Monday Night 6-7pm

Aims of session:

To keep children active for 1hours. Improve knowledge and skills of tennis.

Objectives:

The sessions are run offering fun competition and fun games making the sessions fun and challenging. There has been a high of about 20 children turning up on Monday evenings. Ultimately juniors will be able to progress from the Improvers group to the Intermediate group, from the Intermediates into Junior Teams, from Junior Teams into Senior Club Sessions (with approval from Coaches and Committee), from Senior Club session to play in Senior Matches for the club.

[Adult Groups](#)

These groups are based around standard. These are open to all members to help improve their tennis skills and knowledge.

There are currently around 55 adults taking part in these groups ranging from beginners, improver to advanced and from 18 - 90. Also, cardio tennis has around 8 adults taking part.



Southbourne Tennis Club

Registered Charity: 1185919
CRM: 0001398

Aims:

Improve standard of adults, Improvement of knowledge of performance factors. which involves technique, tactics, mental and physical parts of tennis.

To improve competition in club. Improves standard of tennis being played and will lead to more players involved in the club and coaching programme.

Objectives:

Help players improve technique, tactics, mental and physical parts of tennis. Progress players into club sessions, into teams and into club tournament.

There has been a steady increase of adults playing more regularly and enjoying their tennis.

[Junior Squads](#)

These groups are based around standard and age. These are open to all junior members to help improve their tennis skills and knowledge. Each group will on average have no more than 8 children per coach.

There are currently around 40 children taking part in these squads ranging from junior improver to junior performance.

Aims:

Improve standard of children aiming at Club to County standard if not higher.

To improve general competition in club. Improves standard of tennis being played and will lead to more performance players involved in the club coaching programme.

Objectives:

Improvement of knowledge of performance factors which involves technique, tactics, mental and physical parts of tennis. Players progress into junior teams and ultimately into Senior Club play and teams.

[Mini Tennis Programme](#)

Starting with numbers; Mini Tennis Term Club Membership for all Under 10's is included in coaching course fee & Total numbers for the year for Mini Tennis Members was 120.

We have been hard at work increasing the number of children under 10 participating in Club coaching sessions and in Mini tennis events. This has also aided in strengthening our links with St Katherine's School, St Peters Primary School. We have over 40 players in our school's programme.

[Competition Programme](#)

We run a comprehensive competition programme as part of the LTA schedule and the club's programme. Adult Box leagues have been popular using the Scala App system.



Southbourne Tennis Club

Registered Charity: 1185919
CRM: 0001398

[Disability Tennis Programme](#)

The disability work is going well. We were chosen to do an interview on BBC South Today and appeared as a case study on the LTA website.

Starting with numbers; Total number playing over a month is now 109 - 48 adults / 61 children.

This breaks down to;

Impairment specific groups;

14 adult / 8 children physical/wheelchair players, (1 adult transplant player, 6 walking tennis, 7 Adult wheelchair players, 2 Junior wheelchair players, 6 wheelchair players from Victoria Centre.

20 Adult / 48 children Learning disability players, (2 adult learning disability mainstream, 18 people for our P&P LD session, and 28 from Linwood Schools and 8 with SCARF children's group. DS Active Children's Session added with 8 attending, 8 players with Lifeskills Autism Portfield School, 4 children Learning disabilities)

10 Adult Mental disabilities, (Boscombe Day centre 4 players, Stourcliffe Home 3 players, 3 adult mental dis/dementia)

3 children Visually impaired players.

2 Adult / 2 children deaf players

Developments using funding from LTA;

[Girls Tennis Programme](#)

We have a girl only sessions on a Friday at 5pm for girls ages 10 and over, we have a regular number of between 10 – 16 girls attending.

[Funding support for Disability and Community funds](#)

- Primrose Fund £1500 towards our wheelchair, day centre and DS Active sessions.
- Local giving £500
- The Arnold Clark Fund £1000 toward Disability tennis
- Talbot Village Grant £2000 towards disability tennis
- Fundraising £500

David Sanger

Head Tennis Coach



**Southbourne
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d) Vice Chairperson

Unfortunately, there is no Vice Chair, and therefore no report.



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e) Membership Secretary

Membership Secretary's AGM Report October 2021

Good growth in the Adult group has offset the drop in Junior membership. We have already equalled the membership total for 2020.

Juniors remain challenging, but DS is working hard to improve and attract more

We have done short term memberships of 4 months for Students, which they found attractive

Special offer of 14 months membership for 12 months fee introduced for the first time last April.

34 brand new members during April and May this year.

Likely to be further special offers on membership in the future, linked to promotions/advertising

Pathway for true beginners to join and progress at their pace needs to be enhanced, being looked at

Members Survey to be conducted online during November



**Southbourne
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Registered Charity: 1185919
CRM: 0001398

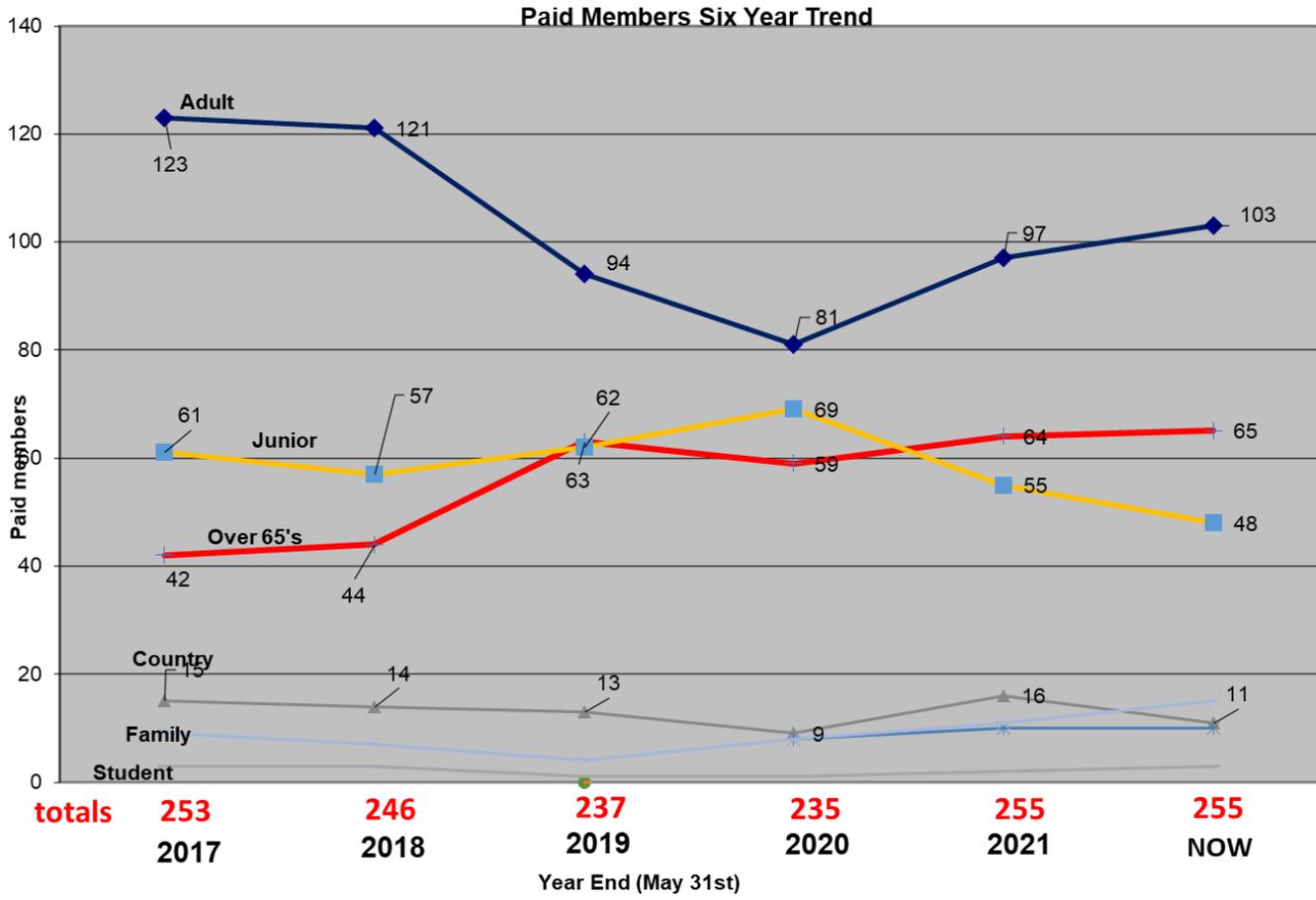
Membership Group	Paid 21/22 Members as at 300921	New Members in August	Paid 21/22 Members as at 301021	Paid 20/21 Members as at 311020
Adult	102	Michael Blackman	103	85
Country	11		11	15
Family	10		10	8
Over 65's	65		65	60
Students	3		3	1
Juniors	47	Louise Knight	48	53
Girls Friday Club	15		15	10
Totals	253		255	232

Note - Family numbers are for Adults only, all children are in the Junior total below



Southbourne Tennis Club

Registered Charity: 1185919
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**Southbourne
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Registered Charity: 1185919
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f) Match Secretary

Match Secretary Report – AGM 2021

DORSET WINTER 2020-21

We were asked to arrange fixtures for the whole season although many of us were sceptical about playing due to the ongoing covid situation. Few of our captains were happy about continuing with matches particularly since they were being played on a “friendly” basis with points not being awarded for league positions. Eventually we decided to withdraw most of our teams, but this was quickly followed by the season being abandoned as a whole.

DORSET SUMMER 2021

The start of the Summer League was delayed a month until the beginning of May, but extended until the end of September. All of our teams have had an excellent season as can be seen from the following results:

- Mens 1 – Div 2 - 4th
- Mens 2 – Div 3 - 5th
- Mens over 45s – Div 1 - 3rd
- Ladies 1 – Div 1 - 3rd
- Ladies 2 – Div 1 - 4th
- Ladies 3 – Div 2 - 5th
- Ladies over 40s – round Robin – winners
- Mixed 1 – Div 1 - 4th
- Mixed 2 – Div 2 - 3rd
- Mixed 3 – Div 6 - 5th

Thanks go to all our captains, who, once again did a terrific job organising their teams to produce such good results. As a club we can be proud of our teams, as the majority are in the top 2 divisions and there they will stay for next summer!

HANTS & IOW SUMMER

It was decided from the start that this would be played on a friendly basis so on the whole there was not a lot of enthusiasm to play the matches mainly due to the distance to travel to away matches using car sharing. However Cleo’s enthusiasm did not waver and the ladies, in Div 1, managed to play, and win 4 matches and had a walkover for the 5th.

Hopefully 2021-22 will be a smooth-running year with as much success as the summer season produced.

SAFEGUARDING REPORT

Very little to report. No real safeguarding issues to deal with. All those within the club who need to, have up to date DBS clearance and regular Safeguarding and welfare training.

Celia Barron



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g) Social Secretary

Social Secretary Report – AGM 2021

Unfortunately, there is no Social Secretary and therefore no report.