



**MINUTES OF COMMITTEE MEETING – SOUTHBOURNE TENNIS CLUB
Monday 19th September 2022 – 7.00pm**

Present

David Bull (DB), Daniel Light (DL), David Sanger (DS), Carolyn Day (CD), Colin Gilbey (CG), Celia Barron (CB)

Quorum achieved.

1. Apologies

None

2. Minutes of last meeting – 11th July 2022 - Agreed.

3. Matters arising

- ~~DB to email members regarding court refurbishment. (done)~~
- CB to add “running the showers” to the cleaning process. (CB will do)
- ~~CG to progress “spikes” on the floodlights. (done)~~
- CG to obtain quotes for lights in the car park. Price still awaited from Owen.

Item 4. Chair Person's Report

Chairpersons report to Committee 19th September 2022

AGM Actions & Investigations

Outstanding Actions:

- 1) Consider coffee machine (awaiting information from Peter Storr - David) - ONGOING
- 2) Consider timer for electronic door to ensure it is locked at night (Dave S & Colin G) - ONGOING

Health and Safety Review Actions

All actions completed.

Major Projects and Maintenance

For the last few years Colin has coordinated the vast majority of our major projects and maintenance requirements. We are fortunate that, through Colin's efforts, we are fully up to date with all the essential works.

Colin will be stepping away from the maintenance role from the end of September and will focus on his membership role going forward.

I would like to sincerely thank Colin for the hours he has devoted to the club in getting us in the excellent state that we are in.

I have offered to take on the maintenance coordination role until a replacement can be found.

Court Refurbishment

Courts 1-3 have been completed and the mini court has been carpeted and marked out as a Pickleball court.

We have a large amount of sand remaining some of which we may need to use as the sand settles into the pile of the new carpet

Court 4 Car Park Baseline

We have a problem with an area just behind the baseline on court 4. An area of the carpet began to

lift and was "stuck down" by Outdoor Carpets while they were resurfacing courts

1-3. However, it appears that the carpet is wearing through to the tarmac and is disintegrating.

As we are unlikely to replace the full court surface for 3-4 years we probably need to be proactive and do something sooner rather than later (before it become

dangerous) There appear to be a number of options:

- 1) Replace a smallish square of carpet (we have plenty of used carpet left)
- 2) Replace a larger area behind the baseline (not sure we have enough carpet for that)

- 3) Replace the carpet behind the baseline with new carpet
- 4) Possibly rotate the carpet behind the baseline (putting the worn out area by the fence) Clearly we want to minimise costs as the repair only has to last a few years.

Valuation Office Agency

Online forms have been filled in for the Valuation Office Agency in order to determine our rateable value.

Club Tournament Finals Day

I have asked Zoltan to arrange the finals day to begin at 12:00 on Sunday 9th October. Are we going to provide refreshments?

Committee Thoughts

We discussed the above areas.

DB will go back to outdoor carpets regarding a price for the work to court 4.

Club Tournament Finals Day – agreed this should start at 10am, with club session on courts 4-6 between 10 and 12 and thereafter all courts available for finals day.

Agreed we would provide refreshments if possible.

Item 5 – Treasurers Report

TREASURERS REPORT for Committee Meeting on 16/09/22

Payments made during July and August over £250 are as follows:

28/07/2022	Stringers World Balls	£258.05
18/07/2002	Liana Hodgson Coaching	£265.00
10/08/2022	Liana Hodgson Coaching	£280.00
18/07/2002	Matt Sanger Coaching	£320.00
10/08/2022	Boundary Fencing Repairs to court fencing	£906.90
10/08/2022	Urban Pest Control Fit spikes to floodlights	£480.00
19/08/2022	Urban Pest Control Fit spikes to floodlights	£690.00
10/08/2022	C.Gilbey HSS hire for cherry picker	£663.65
10/08/2022	Outdoor Carpets Resurface courts 1-3	£46,632.00

Receipts and Payments

Please see attached a Summary of Receipts and Payments for the period to 31/08/22

Membership income for the 2 months of £4.8k reflects the new members in the period esp juniors.

Sponsorship of £500 was received from Slades.

Food sales from the junior open tournament generated a profit of £400

Repairs were high in the period with £907 for repairs to court fencing.

The total cost for installing bird spikes on the floodlights of £2044 is shown in exceptional items.

The resurfacing of Courts 1-3 of £46632 is also in exceptional items

Disability income of £2684 was received from Dorset LTA and £3000 from Bright Ideas.

Forecast

I attach a forecast for the remaining 4 months of the year and comparing the full year forecast to the original budget.

Membership fees for the balance of the year have been estimated to show a shortfall of £3k from budget. The court resurfacing cost an additional £2.7k . R&M incl the bird spikes are above budget but partially offset by reduced other expenses.

In total the sinking fund is predicted to be short by £2.7k and the current account is short by £0.5k.

Committee Thoughts

We discussed the projections of future memberships and CD agreed to reduce her expected £1,800 to £800.

Concerns around energy costs were discussed and it is not clear if there will be any support for business energy costs – time will tell.

Item 6 – Coaching Report

Head Coach report sept 2022

Review of data:	June	-2017	-2018	-2019	-2020	-2021	-2022
● Adult members		162	168	164	169	199.	177
● Junior members		58	64	77	63	66	53
● Mini members coaching		111	114	94	106	113.	130
Total		331	346	335	338	378	360
● Junior Coaching Groups		21	21	20	41	40.	45
● Individual Coaching members		50	50	40.	50	50.	50
● Individual Coaching non		8	8	5	6	6.	7
● Group Coaching Adults		40	40	35	46	55.	40
Total		119	117	100	143	151.	142
● Disability Members		52	52	52.	40	55.	55
● Disability Community/Sch		50	74	76	0	54.	45
● Schools Primary/Sec		60	65	60	10	32.	30
Total		162	167	164	50	141.	130

- **Attendance at Junior Sessions**

Monday/Saturday 16+ all players look like they are enjoying themselves,

- **Attendance at Girls Members**

10+ before

- **Attendance at Mini/Junior coaching programme** online booking via Clubspark

Just starting 2nd weeks of the 13 week programme all looks strong

Attendance at Adult coaching programme online booking via Clubspark

Most sessions filling up although a few groups have been quieter. Ladies morning is quietist at the moment

- **Schools & Community programme**

* St Katherines & St Peters After school club started with approx.. 10 children

- **Disability programme**

*Down Syndrome (DS) Active Sessions Sat11.30am-12.25pm for ages 12-18yrs old - 4 attendees

*DS Active session started for ages 6-12 yr olds with Liana – 2 attendees

*Southbourne wheelchair session every Tuesday 12.30pm with 4 players on average

* Learning disability session Sat 1.30pm for orange group and 2.30pm for red and full court groups. Approx 14-16 attendees in total

*Boscombe Day Centre for Adults with Mental & Learning Difficulties attending Mon 1.30-2.30pm with 5 attending

*Diverse Abilities group with 3players

*Open Court Junior Programme on Tues 5pm with 2 attendees

*Individual lessons with around 8 participants

*Walking Tennis with 5players.

Poole Hospital Childrens Physio group to ran a taster session in the summer holidays wed 3rd Aug 1.30-3pm which went well and had 10 participants

Finance –

£3000 from Bright Ideas for Diverse Abilities and Day centre groups

- **Competition programme** To discuss***
Box League using Scala Sports App.
Grade 3 Southbourne
Club Champs 2022 finals day

- **Social programme**

- **Web site and marketing**
Social media presence increase, make sure website is up to date to incorporate LTA Rally and new Youth Tennis programme. Keep posting on SOBO and facebook.

- **What is working well?**

- **What could be improved/potential developments?**
Targeted marketing – work with companies – volunteering – funding (covering the mini court)

- **Annual Calendar for year** Up to date currently. To be reviewed and updated each month with rescheduling of events.

- **Action / Talking points / upcoming**
 - ***court 4 hole in carpet**

 - * Grade 3 Southbourne Open

 - * Box League

 - *Club Champs 2022 finals day

 - *Sunday 22nd January 1-3pm Dorset mini red slam event courts 4-6

 - *Friday 24th March 2023 8.30-4pm Emergency first Aid at work course for min 8/max 12 participants £80PP (coaches Dave, Matt, Zoltan, Ray, Taylor, Liana, Matt Brown?,

 - *Ray retirement Dec 2022

Committee Thoughts

DS thanked everyone for their input and help with the Southbourne open. It was however largely agreed that we are unlikely to run a tournament of this size next year.

We agreed to run the box league again after the club championships.

After 25 years + at STC, Ray's retirement was discussed and several idea's for how to respond were discussed. DB will consider.

Item 7 - SOCIAL SECRETARY'S REPORT

N/A Nobody has taken up the role of Social Secretary following Andy King's resignation.

Committee Thoughts

None

Item 8 – SECRETARY’S REPORT

Secretary’s Report – September 2022

Regulatory Reporting

Nothing to report

Committee Thoughts

None

Item 9 - Membership Secretary Report

Membership update below;

Membership Group	Paid Members as at 310722	New Members in August	Total Paid Members as at 310822
Adult	80	Daniel Heaver, Kevin Beale, Stuart Quinlivan, Miles Tarpey (renewal), Melody Bialobrzkeski	87
Country	2		2
Family	10		10
Over 65's	67	Peter Payne, Shiurley Hobbs, William Hobbs	71
Students	5	Rhys Saidi, Louie Jenkinson	7
Juniors	34	Barnaby Craven-Smith, Chase Bialobrzkeski, Logan Bialobrzkeski, Luca Grieco, James Gower (renewal), Yan & Don Nicholas (renewals), Harvey Quinlivan	42
Girls Friday Club	11		11
Totals	209		230

Note - Family numbers are for Adults only, all children are in the Junior total below

Committee Thoughts

We discussed membership and are happy that we remain a little above pre-covid levels. A discussion was had regarding membership cards and using the peg board again. DB will ask (Newsletter) if people want the peg board put back into use and will review from there.

Item 10 - MATCH SECRETARY REPORT MAY 2022

Match Sec Report September 2022

End of season positions

Mens 1 Div 2 -2nd . Promoted to Div1 (Capt Lloyd Harkom)

Mens 2 Div 3 – 3rd (Capt Owain Gosling)

Mens 45s Div 1 -4th (Capt Patrick Brown)

Ladies 1 Div 1 - 5th(Capt Cleo Reid)

Ladies 2 Div1 1 – 4th (Capt Sarah Winter)

Ladies 3 Div 2 - 6th (Capt Lena Chavez)

Ladies Over 60s – 2nd (Capt Celia Barron)

Mixed 1 Div 1 – 4 (Capt Kirsty Holmes)

Mixed 2 Div 1 - 7th relegated (Capt Lena Chavez)

Mixed 3 Div 6 - 2nd promoted (Capt Dan Light)

Sarah Winter has resigned as Capt of ladies 2 due to injury; Carol Young to take over for winter season. As a result of Sarah not playing matches the team is very short of players so Lena Chavez has moved into ladies 2 and Karen Goodlet will replace her as Capt of ladies 3 for the winter season.

Most teams now have large squads particularly mens.

Fixtures for winter being organised.

Committee Thoughts

Hants and IOW league - was discussed as Dave and Cleo both run teams but getting people for a Saturday afternoon is tricky. Agreed they will try again.

Match Fees - CB will change the procedure for these and look to collect them at the end of the season from all teams.

A proposal that match fees not be charged for trips a long way away was made and rejected by the committee as it was not considered necessary to relax the rules on this basis.

Item 11 - SAFEGUARDING REPORT

Safeguarding Report

Nothing to report.

Committee Thoughts

The committee had nothing to add.

Item 12 – MAINTENANCE & H&S REPORT

Maintenance, Health & Safety Reports

We have approached various people about being the Maintenance co-ordinator, so far without luck.

CG will go back to Telco to obtain price/ info regarding the door lock.

CG has effectively been standing in for this role over the last couple of years, however is no longer able to spare the time for this.

Committee Thoughts

The committee thanked CG for everything he has done in relation to Maintenance. DB will let members know that we have a need for people in the newsletter and will help out where he can with arranging Maintenance in the meantime.

Item 13 - Vice-Chairperson's Report

No Vice-Chair's report as Amanda Nagle resigned from the committee on 6th March 2021.

Committee thoughts

We need to continue to advertise for help generally and make people aware committee roles need filling.

Item 14 - AOB

DB – Tuesday morning club session (Red): Comments have been made about how some attendees should not be at a red session. Committee feel it is difficult to please everybody, and whilst various options were discussed it was agreed no action should be taken at this time. CG will speak to a few attendees for further feedback however.

Action points from the meeting

- CG to obtain quotes for lights in the car park. Price still awaited from Owen.
- CB to add “running the showers” to the cleaning process.
- CG to speak to a few attendees at Tuesday AM session to see if there is an issue.
- CG to speak to Telco re Door Lock
- DB will go back to outdoor carpets regarding a price for the work to court 4.
- Ray’s retirement to be considered

Next meeting: Monday 14th November 2022 at 7.00pm